

3 WAYS TO PREPARE YOUR BUSINESS FOR THE PANDEMIC

1

Understand your current business's financial situation

Make informed decisions based on your current financial situation. Meet with your accountant to discuss various options available and develop a plan to minimise the impact of the pandemic on your business.

2

Establish a reliable communication process

Get your employees and business partners up-to-date with the latest information by sending emails, posting notices and organising meetings together. Try to get your employees to partake in developing Covid-19 plan too.

3

Be flexible with how people work

Be flexible with your employees by allowing them to work remotely or implement staggered arrival times to reduce crowding and maintain healthy social distancing practices.